

# **PREVENTION PLUS OF BURLINGTON COUNTY, INC.**

## **CONFIDENTIALITY POLICY**

Each employee is responsible to maintain strict standards of confidentiality and professional ethics. It is the policy of Prevention Plus that client information should be respected and protected in order to insure privacy for clients.

The confidentiality of alcohol and drug abuse client information maintained by this agency is protected by Federal law and regulations. Generally, the agency may not disclose any information identifying a client as an alcohol or drug abuser **unless:**

1. The patient consents in writing;
2. The disclosure is allowed by a court order;
3. The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit, or program evaluation.

Violation of the Federal law and regulations by an agency is a crime. Suspected violations may be reported to appropriate authorities in accordance with Federal regulations.

Federal law and regulations do not protect any information about a crime committed by a client either at the agency or against any person who works for the agency or about any threat to commit such a crime.

Federal laws and regulations do not protect any information about suspected child abuse or neglect from being reported under State law to appropriate State or local authorities.

**(See 42 U.S.C. 290dd-3 and 42 U.S.C. 290ee-3 for Federal laws and 42 CFR Part 2 for Federal regulations.)**